

REGULAR MEETING
April 6th, 2026

Meeting called to order at 7:00 PM by Mayor Barbara J. Lloyd with the recitation of the “Pledge of Allegiance”.

**Roll Call: In Attendance - Paul Lowe, Tim Adams, Ed Harlan,
Don Stillion, Bo Coconis, and Greg Gibson**

Paul moved to approve and correct the minutes of the Regular Village Council Meeting held March 2, 2026. Seconded by Tim. Gibson– yay, Coconis – yay, Stillion – yay, Harlan - yay, Adams – yay, and Lowe - yay. Motion Carried.

Paul moved to approve the Fiscal Officer’s corrected Bank Reconciliation Report for January 2026. Seconded by Don. Lowe – yay, Adams – yay, Harlan – yay, Stillion – yay, Coconis – yay, and Gibson – yay. Motion Carried.

Bo moved to approve the Fiscal Officer’s Bank Reconciliation Report for February 2026. Seconded by Ed. Gibson– yay, Coconis – yay, Stillion – yay, Harlan - yay, Adams – yay, and Lowe - yay. Motion Carried.

Tim moved to dispense the Fiscal Officer’s Bank Reconciliation Report for March 2026. Seconded by Paul. Lowe – yay, Adams – yay, Harlan – yay, Stillion – yay, Coconis – yay, and Gibson – yay. Motion Carried.

Mayor Lloyd asked Council if they saw the March 2026 Mayor’s Court Data?

CITIZENS AND GUESTS

Michelle Wilson – Montague Avenue

Michelle representing her mother’s property at 128 North Maysville/Montague area, addressed Council regarding flooding caused by water running through a culvert under a neighboring driveway and across her mother’s property. She also raised concerns about overgrowth in an alley or village property behind the residence.

The Mayor stated that Joe would inspect the culvert and property concerns.

DEPARTMENT HEADS

Administrator – Joe Miller

Joe reported that all departments have been very active over the past month. Significant improvements were completed at the ballpark, including the removal and replacement of fencing on both dugouts, with some of the worst fence spots being replaced with new posts and fence. For park safety and security, the Village has purchased security cameras, with a total of seven cameras to be installed throughout the park. A new pole was also erected to support camera placement. In

the water department, approximately 68 new meter tops have been installed over the past month, allowing for accurate reading using the laptop. The street department has cleaned six ditches and over 50 culverts, and completed pothole repairs in several locations, including behind CVS, Speedway, and other streets, with additional patching completed recently. The Administrator also reported progress on EPA-related matters, noting that two of the eight violations identified during the January inspection have been corrected, and a timeline has been submitted for addressing the remaining issues. Additionally, the Village met with Larry Ball, who has provided expertise regarding upcoming electrical work planned at the park. We are also looking into a dawn to dusk light.

Fire – Russell Taylor

The Fire Department reported 100 calls for the month, including structure fires, a vehicle fire, a woods fire, EMS runs, motor vehicle accidents, lift assists, unauthorized burns, and dispatched calls. The department transported 46 patients. Calls included runs in the Village, Springfield Township, Fultonham, Harrison Township, Wayne Township, Crooksville, Roseville, and National Trails.

The Easter egg hunt was held and was well attended. The department also reported raffle proceeds were used to purchase flooring, furniture, and other station improvements.

Police – Mark Ross

The Police Department reported 138 calls for March 2026, compared to 188 calls in March 2025. The department handled 83 calls for service, completed 16 incident reports, and made two arrests.

Traffic activity included 55 enforcement contacts, citations, and verbal warnings.

The Chief reported that American Legion Post 726 donated \$2,500 toward equipment for the new cruiser, including radar. The new cruiser is expected sometime in May. Officer Patterson will assist in seeking additional donations from local organizations. The Chief is also working on Ohio accreditation recertification and an additional certification.

Water/ Street – (Wesley Wiseman - Absent)

In the absence of the Water Superintendent, Council discussed the status of EPA-related compliance items. It was noted that two of the eight violations identified during the January inspection have been corrected, and a revised timeline has been submitted and approved for addressing the remaining six items.

During discussion, the Mayor inquired about the reason for delays in completing the remaining items. Council member Ed Harlan interjected, stating that the progress has been impacted by delays in obtaining necessary materials. The Administrator questioned how that information had been obtained, as the material has already been ordered through the Fiscal Officer. It was further clarified that certain equipment, including components related to the water system, had been ordered and were expected to arrive within the next several days.

Council member Don Stillion requested clarification on which two violations had been completed. It was noted that specific details were not immediately available at the meeting.

Council acknowledged that the remaining work is dependent on receipt of materials and will continue to monitor progress on the outstanding EPA compliance items.

REPORTS OF COUNCIL COMMITTEES

Utilities Committee –

The Utilities Committee discussed issues caused by outside contractors and the lack of village protections currently in place. Options discussed included requiring permits, bonds, or other protections. The committee will speak with Kevin about preparing an ordinance for future projects.

Finance Committee –

Council discussed a resident vehicle damage claim of approximately \$610 related to a prior incident. Greg made a motion to approve payment of approximately \$610 for resident vehicle damages. Don Seconded. Greg – yay, Beau – yay, Don – yay, Ed – yay, Tim – yay, and Paul – yay. Motion carried. Uniform allowance needs for the street and maintenance crew were discussed. More details will be brought back to Finance Committee.

The Fiscal Officer presented letters to the Budget Commission regarding year-end numbers and amended certificate corrections. Paul moved to authorize submission of letters to the Budget Commission. Seconded by Tim. Greg – yay, Beau – yay, Don – yay, Ed – yay, Tim – yay, and Paul – yay. Motion carried.

Park Committee –

The Park Committee reported that park security camera cloud storage may cost approximately \$1,200 per year and may be covered through the advertising program. The committee also discussed:

- **Pickleball court sponsorship signage.**
- **Camera placement with help from the Police Department.**
- **Additional filler near the slide area.**
- **Removal and replacement of three or four trees.**
- **Possible naming of the park for grant purposes.**

Council discussed possible names, including Staff Sergeant Buddy Kinney Memorial Park, and agreed to review whether the park had previously been named.

COMMUNICATIONS AND LETTERS

Council reviewed communications including:

- Phase One water project information.
- Police cruiser take-home policy memo.
- Complaint reporting procedures.
- Neighborhood Revitalization Grant application.
- Water rate study update, which will be completed at no cost to the Village.
- Southeast Ohio Building Department services.

RESOLUTIONS AND ORDINANCES

RESOLUTION 1138 A RESOLUTION REQUESTING CERTIFICATION TO ENFORCE THE OHIO STATE BUILDING CODES WITHIN THE VILLAGE OF SOUTH ZANESVILLE, OHIO (3RD READING)

Paul moved for the third reading of Resolution 1138. Seconded by Don. Paul – yay, Tim – yay, Ed – yay, Don – yay, Beau – yay, and Greg – yay. Motion carried.

RESOLUTION 1139 A RESOLUTION CREATING THE SOUTH ZANESVILLE, OHIO BUILDING DEPARTMENT AND AUTHORIZING A REQUEST TO THE OHIO BOARD OF BUILDING STANDARDS FOR CERTIFICATION AS A SUB-DEPARTMENT OF WASHINGTON COUNTY BUILDING DEPARTMENT DBA SOUTHEAST OHIO BUILDING DEPARTMENT FOR ENFORCEMENT OF THE RESIDENTIAL CODE OF OHIO FOR RESIDENTIAL CONSTRUCTION. (2ND READING)

Tim moved for the third reading of Resolution 1139. Seconded by Paul. Greg – yay, Beau – yay, Don – yay, Ed – yay, Tim – yay, and Paul – yay. Motion carried.

RESOLUTION 1143 A RESOLUTION INCREASING THE MONTHLY CELL PHONE ALLOWANCE FOR THE MAYOR OF THE VILLAGE OF SOUTH ZANESVILLE, AND DECLARING AN EMERGENCY

Greg moved to suspend the three-reading rule for Resolution 1143 and declare it an emergency. Seconded by Tim. Paul – yay, Tim – yay, Ed – yay, Dawn – yay, Beau – yay, and Greg – yay. Motion carried.

Greg moved to pass Resolution 1143. Ed Seconded. Greg – yay, Beau – yay, Dawn – yay, Ed – yay, Tim – yay, and Paul – yay. Motion carried.

RESOLUTION 1144 A RESOLUTION AUTHORIZING THE VILLAGE OF SOUTH ZANESVILLE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH RIVER CITIES BUILDERS PERTROLEUM SERVICES, AND DECLARING AN EMERGENCY.

Greg moved to suspend the three-reading rule for Resolution 1144 and declare it an emergency. Seconded by Paul. Paul – yay, Tim – yay, Ed – yay, Don – yay, Beau – yay, and Greg – yay. Motion carried.

Don moved to pass Resolution 1144. Paul Seconded. Greg – yay, Beau – yay, Don – yay, Ed – yay, Tim – yay, and Paul – yay. Motion carried.

RESOLUTION 1145 RESOLUTION AUTHORIZING PARTICIPATION IN THE ODOT WINTER CONTRACT (2026) FOR ROAD SALT AND DECLARING IT AN EMERGENCY.

Greg moved to suspend the three-reading rule for Resolution 1145 and declare it an emergency. Seconded by Ed. Paul – yay, Tim – yay, Ed – yay, Don – yay, Beau – yay, and Greg – yay. Motion carried.

Paul moved to pass Resolution 1145. Seconded by Don. Greg – yay, Beau – yay, Don – yay, Ed – yay, Tim – yay, and Paul – yay. Motion carried.

UNFINISHED BUSINESS

Pickleball Court Contract Selection –

Council reviewed pickleball court proposals. Midstate Recreation and Vasco were discussed. Council discussed whether to install four or six courts, permanent or movable equipment, possible bleachers, and sponsorship signage.

Paul made a motion was made to accept Midstate Recreation for the pickleball court project with 6 courts. Seconded by Tim. Paul – yay, Tim – yay, Ed – yay, Don – yay, Beau – yay, and Greg – yay. Motion carried.

Council discussed developing an advertising/sponsorship program for pickleball court signage, including pricing, size options, contract length, and agreements with businesses. Council member Don Stillion will assist with bringing back proposed figures.

CDL Training / Employee Probation –

The Administrator reported that CDL training is in place but has not yet begun due to workload.

Council discussed removing Travis from probation due to improved performance.

Paul moved to remove Travis from probation to regular status. Tim Seconded. Greg – yay, Beau– yay, Don – yay, Ed – yay, Tim – yay, and Paul – yay. Motion carried.

NEW BUSINESS

Fire Truck Payment –

The Fiscal Officer reported concerns that the Fire Department may not be able to afford the second half of the fire truck payment, approximately \$20,000. Council discussed the possibility of the Village paying the second half of the payment temporarily and reviewing options to obtain a better financing arrangement. More financial information will be brought to Finance Committee.

Electronic Records Implementation –

Council discussed digitizing Village records, including ordinances, resolutions, tax records, water deposits, and finance documents. OCR/searchable scanning, volunteers, confidentiality protections, cybersecurity training, and updates to the records retention schedule were discussed.

Water Project Loan –

Joe Miller informed council that to be eligible for certain grants related to the water project, the Village may need to secure a loan of approximately \$150,000 to \$200,000, likely by July. The matter will begin in Finance Committee and involve full Council discussion.

MISCELLANEOUS

None.

ADJOURN

Ed moved to adjourn, seconded by Bo. Mayor Lloyd asked all to vote by stating I. All did. Motion Carried. Meeting adjourned at 8:04 PM.

Barbara Lloyd - Mayor

Taylor Bennett - Fiscal Officer