

**REGULAR MEETING
November 3rd, 2025**

Meeting called to order at 7:00 PM by Mayor Barbara J. Lloyd with the recitation of the “Pledge of Allegiance”.

**Roll Call: In Attendance - Paul Lowe, Kim St. Clair, Ed Harlan,
Mike Nunley, Bo Coconis, Greg Gibson**

Ed moved to accept the minutes of the Regular Village Council Meeting held October 6th, 2025. Seconded by Paul. Gibson– yea, Coconis – yay, Nunley – yay, Harlan - yay, St. Clair – yay, and Lowe - yay. Motion Carried.

Paul moved to approve the Fiscal Officer’s Bank Reconciliation Report for September 2025. Seconded by Kim. Lowe – yay, St. Clair – yay, Harlan – yay, Nunley – yay, Coconis – yay, and Gibson – yay. Motion Carried.

Ed moved to dispense the Fiscal Officer’s Bank Reconciliation Report for October 2025. Seconded by Bo. Gibson– yea, Coconis – yay, Nunley – yay, Harlan - yay, St. Clair – yay, and Lowe - yay. Motion Carried.

Mayor Lloyd asked Council if they saw the October 2025 Mayor’s Court Data?

CITIZENS AND GUESTS

Jeff Stottsberry – 2850 Old Glory Drive Zanesville, Ohio

Jeff had a request to use the park’s baseball/softball field for a middle school girls’ softball team (7th–8th grade). Discussion covered the field’s Little League–sized diamond and its proximity to nearby houses, with members agreeing that the risk of softballs reaching vehicles was minimal. The team, a non-school club, plans to hold practices from February through April, with a junior high tournament scheduled for the first weekend in May. It was noted that spring construction may affect access to electricity for concessions. A council member expressed strong support for increasing park use and continuing restoration efforts. The council asked that practice and game schedules be shared once finalized, and Jeff confirmed he would provide them and coordinate field use as needed. As a result, the park field was officially approved for the team’s practice use, pending ongoing coordination.

Paul motioned to allow the use, seconded by Paul Lowe. Lowe – yay, St. Clair – yay, Harlan – yay, Nunley – yay, Coconis – yay, and Gibson – yay. Motion Carried.

Alyssa Moore – United Way

Alyssa Moore of United Way of Muskingum County presented an overview of the organization’s work, noting that services also support Perry and Morgan counties. She highlighted core program pillars, including efforts to build healthier communities through partnerships such as providing CO₂ detectors with the South Zanesville Fire Department; promoting financial security through tax preparation assistance, where a \$5-per-pay pledge can fund tax returns for 11 individuals; and

supporting education through the “United for Kids” initiative, which addresses food insecurity and classroom needs to strengthen early literacy and graduation outcomes. Additional community resilience efforts include hot meals, a community cupboard located near the United Way office, and essential-needs support, where \$1 per pay helps 13 families. Moore also emphasized the 2-1-1 call center, which provides resource navigation to Muskingum County residents and is funded by United Way across Ohio. She noted a need for volunteers for both the tax prep program—particularly as long-time senior volunteers retire—and the 2-1-1 call center, with training provided.

Council members asked how the village could help distribute information to residents who visit town hall. United Way proposed options such as running a workplace campaign with pledge forms, infographics, and departmental presentations; supplying printed materials and videos for public access; and offering on-site presentations in community spaces. Moore also outlined the Community Impact Fund, which can provide up to \$5,000 for urgent needs and can be accessed by contacting 740-454-6872. She added that donor choice is available through pledge forms, allowing contributions to be directed to specific nonprofits. The council expressed interest in arranging an employee presentation to learn more about the programs and donation options. In conclusion, both parties expressed a desire to collaborate, with plans to organize an employee-focused presentation and explore distributing United Way campaign materials within the village.

Quicksall & Associates – Potential Engineer Form

Quicksall and Associates, now part of the larger Spicer Group, presented an overview of their expanded engineering capabilities, which include funding assistance, transportation and utility design, asset management, surveying, and GIS. They have substantial experience in southeast Ohio with storage tanks, distribution systems, water line extensions, lead service line replacement, and other system improvements. With added staff and resources, the firm is positioned to support funding applications and phased infrastructure upgrades.

The village’s main concerns involve low water pressure and aging lines, made more urgent by continued growth. Quicksall noted that full village-wide replacements are uncommon due to cost, with most communities instead addressing systems in phases. They recommended beginning with hydraulic modeling to identify flow restrictions, pressure issues, and pipe conditions. Typical causes of low pressure include buildup in old lines, collapsed sections, undersized mains, tank levels, and outdated routing. Their guidance emphasized a phased plan based on detailed modeling.

In discussing funding, the firm advised developing system-wide cost estimates to support applications and determine LMI-eligible areas. Grants differ in what they cover, and nearly all require some level of local match. Quicksall can tailor project scopes to meet funding caps and prepare conservative system-wide estimates quickly. Phasing could follow targeted annual project amounts, selecting specific streets or segments to fit available funding. Overall, grant opportunities and local match levels will drive project scope and scheduling.

The firm clarified that engineer selection is qualifications-based, with negotiation to follow before any contract is signed. They will need direction on whether to evaluate the full system or specific sections when creating initial estimates. Looking ahead,

leadership changes and the long-term nature of the project suggest the need for broader governance beyond just the utility commission to ensure continuity.

DEPARTMENT HEADS

Administrator – Joe Miller

Village staff reported several maintenance and park improvements, including cleanup work behind 32 Poplar Drive and the removal of hazardous trees near the tennis court. The tennis court entrance was modified to improve handicap accessibility, and discussions with the Straker Foundation regarding pickleball court funding were received positively. Additional updates included power-washing park equipment, installing the Straker sign, adding asphalt at the salt bin, placing a light at the flagpole, covering exterior wood, and progressing on electrical upgrades with new underground wiring at the New Salt Bin. Old baseball lights and unsafe poles were also removed. Joe also acknowledged how well the water and street crews have been working together and expressed appreciation for the Fire Chief's involvement. Photos of these improvements continue to be posted on the village website to keep the public informed.

Fire – Russell Taylor

The fire department reported its recent activity, noting 99 calls in August, a year-to-date increase of 60 calls, and 74 EMS responses that resulted in 54 transports. The department's Halloween event was well attended, serving approximately 720 hot dogs in about 40 minutes. Discussion also included a proposal to redirect savings from paused salaries toward repairing or replacing fire hydrants. One hydrant has already been delivered, with two more on order, and the current budget includes funding for two additional units. Council will consider further expanding the hydrant budget in December.

Police – Mark Ross

The police department reported 102 calls for October, including arrests for a warrant, a misdemeanor obstruction case, and two felony indictments for receiving stolen property and drug possession involving fentanyl. Officers completed 41 traffic enforcement actions, and the department welcomed a new hire, Officer Andrew Love. Volunteers contributed 32 hours during the month. Trick-or-treat activities included resolving a domestic dispute, assisting in locating two briefly missing children, and issuing two citations following a minibike stop, with officers noting strong community engagement throughout the event. The department also responded to an armed robbery at a local business, where an off-duty deputy witnessed the suspect fleeing and captured the license plate. Coordination with the sheriff's office led to the suspect's arrest in Duncan Falls; the individual later admitted to the crime and entered a bill of information, receiving a 13-year sentence. Overall, the report highlighted effective interagency cooperation, strong community interaction, and ongoing staffing progress.

Water/ Street – Joe Miller for Wesley Wiseman

Wesley preparing for EPA inspection.

REPORTS OF COUNCIL COMMITTEES

Finance Committee –

The Finance Committee reviewed several operational and budget items. Council approved renewal of the MicroCom contract, which provides phone support, internet troubleshooting, replacement parts, and general maintenance, with funding already budgeted. A leak at the Clay Street middle water tower requires an increase in appropriations, with a submersible inspection and repair estimated at \$8,000 for approximately 10 linear feet of welding; a special meeting will be scheduled to authorize the needed funds. Employee wage revisions are forthcoming, with a revised pay-raise resolution expected in December. Regarding electric aggregation, the county attempted renegotiation, but the village will renew at the lowest available rate, and a motion to remain in the aggregation program passed. The folding machine contract renewal was also approved, securing new equipment, maintenance, and training.

Paul made a motion to renew the Microcom Contract. Seconded by Kim. Gibson– yea, Coconis – yay, Nunley – yay, Harlan - yay, St. Clair – yay, and Lowe - yay. Motion Carried.

Kim made a motion to stay with the current Electric Aggregate Program. Seconded by Paul. Lowe – yay, St. Clair – yay, Harlan – yay, Nunley – yay, Coconis – yay, and Gibson – yay. Motion Carried.

Paul made a motion to renew the contract on the Quadient Folding Machine. Seconded by Mike. Gibson– yea, Coconis – yay, Nunley – yay, Harlan - yay, St. Clair – yay, and Lowe - yay. Motion Carried.

Council chairman Ed Harlan moved to enter into Executive Session under ORC 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or to investigate charges or complaints against a public employee, unless the employee requests a public hearing. Seconded by Greg Gibson. Lowe – yay, St. Clair – yay, Harlan – yay, Nunley – yay, Coconis – yay, and Gibson – yay. Motion Carried.

Entered Executive session at 7:58 PM

Paul made a motion to return to Regular session at 8:59 PM. Seconded by Greg. Gibson– yea, Coconis – yay, Nunley – yay, Harlan - yay, St. Clair – yay, and Lowe - yay. Motion Carried.

Motion Carried.

Taylor Bennett’s status to Regular will be discussed at the next Council Meeting.

COMMUNICATIONS AND LETTERS

Audit Exit Meeting –

Barb wanted to schedule a time to have the Audit Meeting. November 26, 2025 was the agreed upon date. Taylor will let everyone know of the time.

ORDINANCES AND RESOLUTIONS

ORDINANCE 2025-5 APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF SOUTH ZANESVILLE, STATE OF OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2026, (REVISED CODE SECTION 5705.38) (2ND READING)

Paul made a motion to pass the second reading of Ordinance 2025-5. Seconded by Ed. Lowe – yay, St. Clair – yay, Harlan – yay, Nunley – yay, Coconis – yay, and Gibson – yay. Motion Carried

ORDINANCE 2025-6 AN ORDINANCE FOR THE VOLUNTEER FIRE DEPARTMENT OF SOUTH ZANESVILLE TO PROVIDE FIRE PROTECTION TO SPRINGFIELD TOWNSHIP (2ND READING)

Greg made a motion to pass the second reading of Ordinance 2025-6. Seconded by Mike. Gibson– yea, Coconis – yay, Nunley – yay, Harlan - yay, St. Clair – yay, and Lowe - yay. Motion Carried.

ORDINANCE 2025-7 AN ORDINANCE DESIGNATING THE FIRST MONDAY OF EVERY MONTH TO BE THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF SOUTH ZANESVILLE AND COMMITTEE MEETING SCHEDULED SUGGESTIONS FOR THE YEAR 2026 (2ND READING)

Mike made a motion to pass the second reading of Ordinance 2025-7. Seconded by Paul. Lowe – yay, St. Clair – yay, Harlan – yay, Nunley – yay, Coconis – yay, and Gibson – yay. Motion Carried

ORDINANCE 2025-8 AN ORDINANCE SETTING THE REFUSE PICKUP RATES FOR THE VILLAGE OF SOUTH ZANESVILLE, OHIO (2nd READING)

Paul motioned to pass the second reading of Ordinance 2025-8. Seconded by Kim. Gibson– yea, Coconis – yay, Nunley – yay, Harlan - yay, St. Clair – yay, and Lowe - yay. Motion Carried.

**RESOLUTION 1136 A RESOLUTION AUTHORIZING PAY RAISES FOR
CERTAIN VILLAGE OF SOUTH ZANESVILLE
EMPLOYEES (2ND READING)**

Changes need to be made, but an updated resolution will be brought to December's meeting for the 3RD READING.

**RESOLUTION 1137 A RESOLUTION ADOPTING A CYBERSECURITY
POLICY AND DECLARING IT AN EMERGENCY
(EMERGENCY)**

Ed moved for the council to dispense three separate reading rule of resolution number 1137, pursuant to section 731.17, per the Ohio Revised Code and declare this resolution an emergency. Seconded by Paul. Lowe – yay, St. Clair – yay, Harlan – yay, Nunley – yay, Coconis – yay, and Gibson – yay. Motion Carried.

Ed motioned to pass Resolution 1137. Seconded by Paul. Gibson– yea, Coconis – yay, Nunley – yay, Harlan - yay, St. Clair – yay, and Lowe - yay. Motion Carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

MISCELLANEOUS

Council revisited a previous proposal to install veteran's flags downtown but decided not to pursue it because the cost—\$100 per flag to residents—was too high and the village would have had to manage the project alone. Discussion then shifted to park improvements, including a proposal to allow businesses or individuals to sponsor benches, which cost \$619 for a five-foot bench or \$519 for a four-foot bench with engraving; additional benches are especially needed near the pickleball court. It was also noted that bleachers, rather than benches, would be required if the village hosts pickleball tournaments. In grant-related updates, the village was not selected for the current NatureWorks round, which would have funded a new entry sign and a water feature, but plans to reapply when Round 31 opens in July of 2026. Staff also reviewed available utility assistance programs, noting that residents can be referred to PIP and 211 for support through churches and community resources, and that a prior one-time Community Action voucher program provided up to \$950 per water account for those in need.

ADJOURN

Mike moved to adjourn, seconded by Greg. Mayor Lloyd asked all to vote by stating I. All did. Motion Carried. Meeting adjourned at 9:12 PM.

Barbara Lloyd - Mayor

Taylor Bennett - Fiscal Officer