

**REGULAR MEETING
July 15, 2025**

Meeting called to order at 7:00 PM by Mayor Barbara J. Lloyd with the recitation of the “Pledge of Allegiance”.

**Roll Call: In Attendance - Paul Lowe, Kim St. Clair, Ed Harlan,
Mike Nunley, Greg Gibson**

Absent – Bo Coconis

Kim moved to accept the minutes of the Regular Village Council Meeting held June 2, 2025. Seconded by Mike. Gibson– yea, Nunley – yay, Harlan - yay, St. Clair, and Lowe - yay. Motion Carried.

Paul moved to approve the Fiscal Officer’s Bank Reconciliation Report for May 2025. Seconded by Greg. Lowe – yay, St. Clair – yay, Nunley – yay, Harlan – yay, and Gibson – yay. Motion Carried.

Paul moved to dispense the Fiscal Officer’s Bank Reconciliation Report for June 2025. Seconded by Kim. Gibson– yea, Nunley – yay, Harlan - yay, St. Clair, and Lowe - yay. Motion Carried.

Mayor Lloyd asked Council if they saw the June 2025 Mayor’s Court Data?

CITIZENS AND GUESTS

Robert Orwig – 1505 Stephens Lane

Robert was concerned of speeders running through Stephens Lane. Council member Greg Gibson assured him that we may use the same speed bumps from the other areas we are having issues and share them. Robert also asked about changing the speed limit sign. Chief Mark Ross said that unfortunately 25 MPH is standard.

DEPARTMENT HEADS

Administrator – Vacant Position

Mayor Barb Lloyd mentioned Danny Wiseman Retiring and she will be temporarily filling in. She relayed that there were 57 OUPS locates. Several work orders were completed also.

Fire – Russell Taylor

The Fire Department report was presented by the Fire Chief: 96 total calls for the last month, including 74 EMS runs, 3 fires, 2 gas ruptures, 2 house conditions, 4 service calls, and 9 good intention calls. The department responded to calls in Springfield Township (40 times), South Zanesville (30 times), Newton Township (11

times), Zanesville (8 times), Harrison (2 times), Roseville (2 times), Crooksville (1 time), National Trail (1 time), and Wayne (1 time). The chief discussed the need for a backup vehicle due to missed calls (missing \$19,000 in revenue) and the current truck frequently needing repairs. The Fire Club plans to purchase a backup truck for \$37,000, which has 36,000 miles, is a one-owner vehicle from another fire department, and includes a \$30,000 cot. The club will also pay for wrapping and additional equipment like a monitor, using funds from raffles and grants (e.g., for a Lucas device). Drugs and supplies are provided free from Genesis Hospital. The chief also mentioned the option of refurbishing the current ambulance for \$145,000, which involves putting the existing patient box on a new chassis and motor. Council member Paul Lowe questioned the cost, where we are going to keep it, and the necessity of the extra squad. Mayor Barb Lloyd assured the council that this was not something that was promised but we will take it to committee to clarify some things.

Police – Mark Ross

The Police Department report was presented by Police Chief Mark Ross. For June 2025, there were 131 call records, compared to 1997 in June 2024. Out of 131 calls, 14 reports were completed. The department made 4 warrant arrests, 2 misdemeanor arrests, 2 unruly child arrests with lockups, and issued 1 minor misdemeanor citation for a violated solicitor's report. Traffic-related enforcement included 49 encounters (citations, written warnings, verbal warnings). One of three auxiliary officers put in 12.5 required hours. Purchases included over \$1,000 for new radios (march scanners) to replace old high-band radios, allowing them to hear other city police/fire departments and OSP radio traffic. This money came from police auxiliary donated funds. Joe Miller is working on a grant application for a new cruiser (to replace unit 3) was submitted, and other grants for a speed pump (flashing speed sign) are being explored.

REPORTS OF COUNCIL COMMITTEES

Personnel Committee –

Ed Harlan - Discussed getting important information and ensuring access to computers for day reporting. An employee meeting was held on July 16, 2025. A proposal to hire another maintenance man to help with coverage was made.

Rules Public Safety Committee –

Kim St. Clair - Discussed a village resident's request to build a garage. It was agreed that the resident must follow the five-foot offset rule and build on the currently existing slab, not extending beyond it.

Finance/ Health Insurance Committee –

Paul Lowe - A public hearing for the 2026 tax budget was held at 11 a.m. on July 15, 2025; no public attendance. Taylor will submit the budget to the county by July 20, 2025.

COMMUNICATIONS AND LETTERS

Energy Coop Operation Round Up – The village received an additional \$7,000 from the energy co-op grant for the park project.

Audit Update - The audit is progressing well, with many issues resolved. A post-audit meeting will be scheduled after the auditors return from break, likely by the end of the month, to clarify payroll issues and provide a final report with exceptions and recommendations.

Employee Wesley Flinn to Full Time – Greg Gibson made a motion to allow him to Full Time Status. Seconded by Ed. Lowe – yay, St. Clair – yay, Nunley – yay, Harlan – yay, and Gibson – yay. Motion Carried.

ORDINANCES AND RESOLUTIONS

ORDINANCE 2025-6 AN ORDINANCE TO AMEND APPROPRIATIONS IN THE 2025 ANNUAL APPROPRIATION ORDINANCE TO TRANSFER FUNDS FROM THE TRANSFER OUT LINE ITEM TO SPECIFIC LINE ITEMS, AND DECLARING AN EMERGENCY

Ed moved to suspense with the three separate readings rules of Ordinance 2025-3 pursuant to statute 731.17 of the Ohio revised Codes and declare it an emergency. Seconded by Paul. Gibson– yea, Nunley – yay, Harlan - yay, St. Clair, and Lowe - yay. Motion Carried.

Kim motioned to pass Ordinance 2025-6. Seconded by Mike. Gibson– yea, Nunley – yay, Harlan - yay, St. Clair, and Lowe - yay. Motion Carried.

RESOLUTUION 1131 A RESOLUTION ADOPTING THE 2026 ALTERNATE TAX BUDGET FOR THE VILLAGE OF SOUTH ZANESVILLE, MUSKINGUM COUNTY, OHIO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND SUBMITTING THE SAME TO THE MUSKINGUM COUNTY AUDITOR

Kim made a motion to pass the first reading of Resolution 1131. Seconded by Greg. Lowe – yay, St. Clair – yay, Nunley – yay, Harlan – yay, and Gibson – yay. Motion Carried.

RESOLUTION 1132 A RESOLUTION AUTHORIZING THE MUSKINGUM COUNTY ENGINEER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORATION IMPROVEMENT PROGRAM(S) AND AUTHORIZING MUSKINGUM COUNTY TO EXECUTE CONTRACTS AS REQUIRED.

Paul made a motion to pass the first reading of Resolution 1132. Seconded by Greg. Gibson– yea, Nunley – yay, Harlan - yay, St. Clair, and Lowe - yay. Motion Carried.

UNFINISHED BUSINESS

Assistant Fiscal Officer Resignation:

Council discussed the resignation submitted by Chris, the Assistant Fiscal Officer. The motion to accept his resignation was tabled. There was confusion regarding Chris’s current employment status and ongoing communication. Some members indicated that Chris was still in contact, while others expressed concern that he was not responding. Several council members suggested holding a meeting with Chris for clarification before making a final decision. Council agreed to pause any action on the resignation for now, with Greg volunteering to follow up directly with Chris to address the situation.

Personnel Policy Revisions:

Barb reported that revisions to the Village’s Personnel Policy Manual are ongoing. Taylor recently attended a meeting in Athens focused on best practices for municipal personnel policies and intends to incorporate those insights into the updated manual. Council members were encouraged to submit any recommended revisions. Taylor plans to complete the draft revisions by the end of July 2025 and present them to Council for review and adoption in August 2025 or September 2025.

NEW BUSINESS

New Health Insurance:

Mayor Barb Lloyd and Fiscal Officer Taylor Bennett elaborated on the importance of switching from Anthem to QCP Healthy Path Insurance for the employees. We also need to accept the new HRA Requirements.

A motion was made by Paul Lowe, seconded by Kim. Lowe – yay, St. Clair – yay, Nunley – yay, Harlan – yay, and Gibson – yay. Motion Carried.

MISCELLANEOUS

Council emphasized the need to aggressively pursue funding for infrastructure—specifically water lines—to support new housing development in South Zanesville, particularly along East Main Street. There is current interest from individuals wanting to build homes in the area, and the Village must be prepared to act when these opportunities arise. Despite the presence of road access and lighting, the existing water pressure in the area is only around 20 PSI, which is insufficient for development and would require a new pump. It was noted that up to a dozen homes could potentially be built, but without the necessary infrastructure, the Village would be unable to support or sell these new homes. The discussion highlighted a strong desire to get cost estimates and seek available funding sources to make this expansion possible.

Delivery of new park equipment is underway, with all items expected by the end of August and installation planned for late August or early September. Equipment is being stored in a shipping container until we are able to install. Council also plans to seek grant funding for water and sewer infrastructure improvements to support upcoming housing development on East Main Street. Additional park improvements are being planned, including fencing at the corners of the basketball courts, pickleball striping, and organizing a volunteer day for fence painting. Council member Paul Lowe also hopes to launch a South Zanesville Senior Pickleball League and install bleachers and lighting to support evening use and enhance overall park amenities.

Council Member Greg Gibson asked the Fire Department to elaborate on the squad again. Russell clarified that the Club would pay for the ambulance. The cot is already in place, and the hospital provides all necessary drugs and medical supplies free of charge, including bandages and IV kits. A grant has been submitted for a Lucas CPR device, and if it's not awarded, manual CPR will be used in the meantime. Other than insurance and regular vehicle maintenance, the Village would not incur additional costs. The ambulance is in excellent condition, having previously served as a backup unit, and was thoroughly inspected by a mechanic. Although initially mislabeled as gas-powered, it was confirmed to be a 6-liter diesel. Russ reported that the Village had missed approximately \$20,000 in revenue since mid-February due to only having one ambulance in service. A second ambulance would allow the Village to respond to more calls and avoid relying on borrowing ambulances from other townships, which increases liability. The plan is to staff the second unit with volunteers, many of whom live nearby and are available during the day. Council members expressed concern about scheduling a finance meeting to make a final decision, ultimately considering Monday, July 21, 2025. Russ emphasized that the ambulance would be deeded to the Village, reiterated that it represents a no-cost opportunity for added service capacity. He placed a \$5,000 hold on the vehicle pending Council approval and brought the proposal forward for transparency and discussion.

ADJOURN

Ed moved to adjourn, seconded by Mike. Mayor Lloyd asked all to vote by stating I. All did. Motion Carried. Meeting adjourned at 7:51 PM.

<hr/> Barbara Lloyd - Mayor	<hr/> Taylor Bennett - Fiscal Officer
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