

**REGULAR MEETING
September 5th, 2023**

Meeting called to order at 7:00 PM by Mayor Barbara J. Lloyd with the recitation of the “Pledge of Allegiance”.

**Roll Call – In Attendance – Paul Lowe, Kim St. Clair, Ed Harlan, Bo Coconis,
and Greg Gibson
Absent – Mike Nunley**

Paul motioned to accept the minutes of the Regular Village Council Meeting held August 7th, 2023. Seconded by Kim. Lowe – yea, St. Clair – yea, Harlan – yea, Coconis – yea, and Gibson - yea. Motion Carried.

Kim moved to approve the Fiscal Officer’s report for August 2023. Seconded by Bo. Gibson – yeas, Coconis – yea, Harlan – yea, St. Clair – yea, and Lowe – yea. Motion Carried.

Mayor Lloyd asked Council if they saw the August 2023 Mayor’s Court Data?

CITIZENS AND GUESTS

None

DEPARTMENT HEADS

Administrator – Danny Wiseman

All the yards not mowed from the weed letters have been mowed.

I checked into the Pickleball Courts and to do them right it will cost about \$4,000 to \$5,000 for the coating and stuff. My suggestion is to buy the nets, the poles and other parts needed this year and the rest next year as we do not have time to complete the project this year. We would then get the rest of the supplies and put the courts in next spring. Paul motioned that we accept Danny’s suggestion. Seconded by Bo. Lowe – yea, St. Clair – yea, Harlan – yea, Coconis – yea, and Gibson - yea. Motion Carried.

Fire – Russell Taylor

There was a total of 119 calls for the month of August 2023. They were as follows:

Fire – 22 Calls

**7 Fire Calls
3 Service Calls
10 Canceled Calls
1 Hazmat Call
1 False Alarms**

EMS – 97 Calls

**81 Transports (Most in 1 month)
9 Refusals
4 Lift Assists
1 Dropped Call
3 Mutual Aid MVA/No Pt Contact**

The breakdown (location) of where the 118 calls for service are as follows:

Springfield Township – 57	Village of South Zanesville – 35
Newton Township – 14	City of Zanesville – 8
Harrison Township – 2	Wayne Township– 1
Roseville – 1	National Trail - 1

The revenue budget for EMS in 2023 is \$190,000 and we have collected \$181,187.01 already. This is 95.362% and we were estimated to be at 66.67% so we are way ahead of it. We should reach the yearly goal early this month.

I had a meeting this morning with the city EMS and Community Ambulance. Community Ambulance today went down to one truck in the city. Their other trucks will be on demand use only for six months and then they might pull out all together.

On the inspection we did a couple of months ago at the Foxhole they couple in charge both got arrested.

Our next meat raffle will be on October 14th.

This Saturday we will have county fire school for the 1st time since 2019. We are sending 7 to 8 people to that class.

Police – Mark Ross

In the month of August, the Police Department handled 198 incidents compared to 122 in 2022. The stats included 38 traffic stops, 6 misdemeanor arrest, 3 felony arrest, 11 arrest warrants attempted or served, and 7 accident investigations.

During the month of August, Officer Spung and I went to a Jury Trial where the jury found the defendant guilty in 2 counts of receiving stolen property, an F3, that occurred in April of this year

Some great news for the Village coffer, with the help of Evidence Tech, Joe Miller, the Police Department through a court order, we were able to forfeit around \$4,104 to the Village General Fund from the evidence that had been confiscated over the years.

Water – Danny Wiseman

For the month of August, we had 31 Work Orders of which 24 were completed and 7 are new. We also had 56 locates.

We had both Generators placed on their pads and are now awaiting to be hooked up by the gas companies.

We started looking for the materials for the Water Infrastructure Grant. The cheapest Fire Hydrant quote I got was \$3,649 each. Paul asked how many are we getting Danny replied 3 with an 8-week lead time minimum to receive them. I have 2 different companies that are supposed to give me quotes and time frames on valve insertions.

We have Fire Hydrant flushing scheduled for the week of September 18th.

Mayor Lloyd thanked Dan for getting the pump at the dog park installed. People are already telling me how nice it is now that they don't have to carry their own.

Street – Danny Wiseman

We had an incident last Thursday morning, the flashing light at South Pembroke Avenue and Beechrock Drive. The pole was rotting off and the light was falling in. So, we took the whole light system down before it fell on a car or person. You are looking at 2 or 3 different options as follows:

- 1. You are looking at about \$3,000 to put up a flashing stop sign. Solar powered.**
- 2. You are looking at \$5,000 to set up a new pole and a new light unit in.**
- 3. Put up stop signs on both sides of the intersection at the bottom of Beechrock. Let it go for awhile and see how it goes. This would be the same as taking the light down at the intersection of Pembroke and East Main Street and there were less accidents after we took it down.**

Council Member Gibson asked in the past what was the purpose of that light? Danny replied that the residents that lived there thought that people would not stop there and would run into their house. Greg motioned to have the double stop sign at the end of Beechrock going onto South Pembroke. Seconded by Ed. Gibson – yea, Coconis – yea, Harlan – yea, St. Clair – yea, and Lowe - yea. Motion Carried.

We are going to try to do some blacktopping when we get a chance.

REPORTS OF COUNCIL COMMITTEES

Personnel Committee – Council Member Harlan – This evening we talked with making the Assistant Fire Chief position and hourly position.

COMMUNICATIONS AND LETTERS

- A. Muskingum County Commissioners Memorandum of Understanding (MOU) for Police Cruiser Repair. Council Member Gibson asked for a breakdown of the MOU (contract). This is for the Police Cruisers only. Council Member Coconis said if we find someone in South Zanesville to do the work can we take it to them. Mayor Lloyd said correct. Paul motioned to sign the MOU. Seconded by Bo. Lowe – yea, St. Clair – yea, Harlan – yea, Coconis – yea, and Gibson - yea. Motion Carried.**
- B. A village personnel chart was presented to Council and Mayor (Who reports to Who). Council Member Coconis said from a transparency aspect for an Administrator, Fiscal Officer, Solicitor, Police Chief and Fire Chief and all the table underneath, I felt with some of the conversations we had that we need to have a clear understanding of who goes to who and who reports to who. The one thing I would look at is under Council is Committee's because there is obviously a committee for Personnel, Finance, and so on. So, if someone has a question regarding Finances they should go to the Finance Committee and Mayor. I feel like when it comes to the 5 or 4 positions, taking the Solicitor out, it is important to know who is in charge of who. So, in looking at this chart, Council Persons and Mayor there is not someone in charge of holding that person accountable. In talking with Greg looking at the aspect of Council to Mayor, whether it is on the same level, Council above**

- C. Mayor, I truly don't know. Danny asked if he could say something, just like the Mayor and me there is a couple of things in our water rules, if somebody needs something and I can not make the decision I am supposed to go to the Mayor first before it is brought to the Council. Mayor Lloyd said that the Council should be above the Mayor as they technically Council rules me change or add under Council is committee. Council Member Coconis said that in some of the conversations we are having there is obviously some good coming out of them and ultimately the Council and the Personnel Committee is trying to get through the transparency to get a vision/plan for short term and long term and getting to know the positions better. It would also help the employees so I think flipping the Council and Mayor on the chart. Council Member Lowe stated communication is the key and if Council in the past has not felt we had a handle on, it was like it was almost like a trap, your there and you're in it before you know it, and then we are short for a time link to act properly and reconsider. So, I think this is great and I like the idea of having the Committee's on the chart as well. We have to make sure that the process is correct. Council Member St. Clair added you can't do a set of emergency resolutions, some of this could go back to the 3 separate reading rules so we are not rushed through so we have a couple of months to discuss it. Council Member Coconis said I know time is precious but I feel that there are some things that do need further discussion and when it comes to committees, whether there is a requirement of certain amount of meetings per year for that committee just to have conversations as opposed to just coming up to the Council Meeting and having conversations when a problem arrases, try to get ahead of it and potentially to try to continue to develop and make whatever committee your on better for the area your serving as opposed to coming in here and having a conversations just when we are here. I would challenge Council to potentially quarterly or at least semi-annual so there are more conversations. Council Member Lowe said it is not a bad idea to come back to Council and set up how often should our Committees meet, there needs to be a routine pattern. Council Member Coconis said I'm not on the Park Committee but they should conversations/meetings at least quarterly to have a 2- or 3-year plan, maybe at the next meeting we can talk about it. Chris Kerby added the Committee Meetings do not need to be on Council Meeting night.
- D. Rob Guentter Info was handed out for review.

ORDINANCES AND RESOLUTIONS

Ordinance – 2023-11 AN ORDINANCE AUTHORIZING THE VILLAGE TO CERTIFY A PROPERTY TAX ASSESSMENT FOR CUTTING NOXIOUS WEEDS AND REMOVING LITTER AND DECLARING IT AN EMERGENCY.

Ed motioned to accept Ordinance 2023-11, Seconded by Bo. Gibson – yea, Coconis – yea, Harlan – yea, St. Clair – yea, and Lowe - yea. Motion Carried.

Greg motioned to pass Ordinance 2023-11. Seconded by Paul. Gibson – yea, Coconis – yea, Harlan – yea, St. Clair – yea, and Lowe - yea. Motion Carried.

Ordinance – 2023-12 **AN ORDINANCE AUTHORIZING THE VILLAGE TO CERTIFY A PROPERTY TAX ASSESSMENT FOR UNPAID WATER FEES DUE TO THE VILLAGE AND DECLARING IT AN EMERGENCY.**

Ed motioned to accept Ordinance 2023-12, Seconded by Kim. Lowe – yea, St. Clair – yea, Harlan – yea, Coconis – yea, and Gibson - yea. Motion Carried.

Greg motioned to pass Ordinance 2023-11. Seconded by Paul. Lowe – yea, St. Clair – yea, Harlan – yea, Coconis – yea, and Gibson - yea. Motion Carried.

Ordinance – 2023-13 **AN ORDINANCE AUTHORIZING THE VILLAGE TO CERTIFY A PROPERTY TAX ASSESSMENT FOR UNPAID SEWER FEES DUE TO THE VILLAGE AND DECLARING IT AN EMERGENCY.**

Ed motioned to accept Ordinance 2023-13, Seconded by Bo. Gibson – yea, Coconis – yea, Harlan – yea, St. Clair – yea, and Lowe - yea. Motion Carried.

Greg motioned to pass Ordinance 2023-13. Seconded by Paul. Gibson – yea, Coconis – yea, Harlan – yea, St. Clair – yea, and Lowe - yea. Motion Carried.

Resolution 1109 **RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

Ed moved to suspend with the three separate readings rules of Resolution 1109 pursuant to statute 731.17 of the Ohio revised Codes and declare it an emergency. Seconded by Paul. Lowe – yea, St. Clair – yea, Harlan – yea, Coconis – yea, and Gibson - yea. Motion Carried.

Paul motioned to pass Resolution 1109. Seconded by Bo. Lowe – yea, St. Clair – yea, Harlan – yea, Coconis – yea, and Gibson - yea. Motion Carried.

UNFINISHED BUSINESS

Approval or Disapproval of Police SOP/SOG that was provided at the August 7th, 2023 meeting. Paul motioned to approve the Police SOP/SOG. Seconded by Kim. Gibson – yea, Coconis – yea, Harlan – yea, St. Clair – yea, and Lowe - yea. Motion Carried.

NEW BUSINESS

Reappoint Rob Guentter to the Southeast Area Transit Board (SEAT) to represent the Village of South Zanesville. Kim motioned to reappoint Rob as the Village representative to SEAT. Seconded by Bo. Lowe – yea, St. Clair – yea, Harlan – yea, Coconis – yea, and Gibson - yea. Motion Carried.

Chief Ross mentioned that the Police Levy will be coming up at the November Election, early voting in October. My plan is and I told the Personnel Committee I am going to have 2 forums, I am going to WHIZ involved and I would like to have some Council people along with the Mayor to be with me when we announce and we would like to have 2 forums and I am going to announce to the public what the levy consist of and what they are going to get for the bang for their buck, and basically an open door as to any complaints or concerns or anything they would like to talk about for the safety of their Village. These are an hour and a half forum, one in September and one in October. We will set times for them. Council Member Gibson asked where are you going to have the forums? Mark said here in the Council Chambers.

MISCELLANEOUS

Council Member Lowe stated the Stracker Foundation as Bo has mentioned in the past and the Administrator (Danny) just talked about the Pickleball Courts and we are behind the eight ball on that which I understand and we need to take a procedure which is different then we initially thought for the safety of the players. Having 2 courts is monumental but particularly in this sport the more courts you have the more likelihood that your facility will be used for those that have a pretty good league going and I understand that most of the courts are full most of the time. So, from what I have heard if I am thinking, I don't know when, if we make a request yearly or quarterly or how that works to the Stracker Foundation, why can't we ask for a grant to do both sides of the tennis court. Paul asked Danny how many courts can we do in total, Danny replied 8. Paul went on to say if 2 courts is estimated at \$3,000 to \$5,000 for 2 courts why can't we ask for enough money to do 8 pickleball courts. Fire Chief Taylor said they will be opening up grant request next spring. Council Member Coconis said I think there is an opportunity to ask for a grant not just for the pickleball courts but also for new playground equipment and a redesign of multiple area up there (park). In some cases, grants are matching grant and maybe we could lobby some businesses within the Village to provide a better area. Council Member Lowe said we need to pull Rob in again because he helps with some of these ideas. We need to focus more on the main park. Mayor Lloyd mentioned that I would like to see what was the pool concession area refurbished to have nice restrooms available and might vision be to make that into an amphitheater. Council Member Lowe said like Bo said if we got with Rob and planned over the next 2 or 4 years and then we could go around to local businesses and see if they would like to contribute. Council Member Coconis said what some people are saying by taking away the pool was an eyesore and we could do something.

Kevin Van Horn, Village Solicitor, said in getting back to your organizational structure and what your talking about in committees, you folks need to think of yourself as in a corporate mode, you are the Board of Directors. Barb is your Chairman of the Board so to speak. Between Barb and your committee chair persons they are your executive committee. You wanted to set meeting dates either more or less for certain committees, well those committee chairs meet with Barb and hopefully by the end of the 1st or 2nd meeting each chair person knows what is expected of their committee for that particular year. Chris has been talking about a 5 year plan, well out of the executive committee you tell your chair people you want them to have a meeting and you want that committee to come back with a 5 year plan, then those chair people get together with Barb and you go over what you like and what you don't like and then you bring it to the board. But, by doing that and I don't know but maybe all of you are chair people of different committees and if you

are you might want to just have a council meeting. If you are going to do that you already have 2 or 3 people hopefully on that Executive Committee that are going to vote on the way you want them to vote. That way you have thing in motion and you have a good idea before you get here and the conversation here is not going to be that much. The part of the problem with all of that is you have to let Chris know so he can take care of the Sunshine Law when you guys meet and etc., but nobody is going to show up for an executive committee meeting except your chair people, and yes, she (Barb) is your liaison between your staff and your employees. By staff I mean like Chris and Mark and everyone else and they should not report to any Council Member. But, what you were talking about is you can't have 1 or 2 Council People that are on the same committee get together and start talking because you will get in trouble with the Sunshine Law. So, you have to use your executive chairs or committee to try to make your plans. If you do that it will filter down. Council Member Lowe said when you say executive committee or chair are you talking about the chair of each committee? Kevin stated he was talking about the chair of each committee of this body. Like your Personnel Chair, your Parks and Recreation Chair and your Chair Person of your Executive Committee is your Mayor. So, out of your 1st meeting you will come away with, look this is what we want this committee to address this coming year and if you want to set a schedule for each committee as to how many times they want to meet and when they should meet you can do that then. Whether you do this all at the end this year to plan for next year or you do it at the beginning of next year to plan for next year is up to you folks. But, really that is how you get this done among your chair people and then you call in each member of your committee. I don't know how you work it but I don't think all your committee people all have to be members of your council. If you have people in the community that you think would help you on your committee bring them in, that is what I always did on charitable boards I was on. Council Member Lowe said we have Parks, Personnel, Streets, and Insurance committees, 9 different committees so every committee has a chair so that means all the chairs form the executive committee with the Mayor and has to be announced and we can not talk. Council Member Coconis said if we had more conversations it would lead to more answers. Kevin said then you will understand your committee chair will understand what everyone else is expecting of his or her committee and then they can focus on that. Like your talking about this park a recreation and talk about all these great ideas but you have to kick that to committee and then the committee can come back to you with a plan whether it is a 1 year, 2 year, or 3-year plan. Council Member Coconis said this is not where the conversation needs to happen. Kevin said hopefully you'll have plans decided before you get to this meeting.

ADJOURN

Ed moved to adjourn, seconded by Kim. Mayor Lloyd asked all to vote by stating I. All did. Motion Carried. Meeting adjourned at 7:47 PM.

Barbara Lloyd - Mayor

Chris Kerby – Fiscal Officer