

Village of South Zanesville
Law Enforcement Employment Opportunity
Patrol Officer (Full Time)

(LATERAL TRANSFER ACCEPTED)

The Village of South Zanesville is an equal opportunity employer regardless of race, color, religion, creed, sex, marital status, national origin, disability, age, veteran status, on-the-job injury, sexual orientation, political affiliation, or belief. Employment decisions are made without consideration of these or any other factors that employers are prohibited by law from considering. Any discriminatory action can be a cause for disciplinary action.

The Village of South Zanesville also prohibits discrimination against individuals with disabilities and will reasonably accommodate applicants with a disability, upon request, and will also ensure reasonable accommodation for employees with a disability.

The Village of South Zanesville Police Department is Accepting Applicants for the position of **Full Time - Patrol Officer**.

- Education:** Completion of a High School Diploma or the equivalent; Certificate of Basic Police Officer Training Program or 20 hours of active duty as a Peace Officer per Ohio Revised Code §109.78(D).
- Experience:** Beginner
- Age:** At least 21 years of age at the time of their appointment.
- Hiring Process:** General Qualification Screening; Oral Interview; Background Evaluation; A comprehensive application for employment (including previous employment, references, current and prior addresses, education, military record); Credit Check; Polygraph or voice stress analyzer (VSA) examination (may only be given after a conditional offer of employment); Medical and psychological examination (may only be given after a conditional offer of employment); Home visit; Review board or selection committee assessment; Final Interview with Chief of Police
- Other Requirements:** The Full Time Patrol Officer will be assigned to afternoon shift work, four (4), Ten-hour days with three days off. It is mandatory to work one day on the weekend. At times the schedule may fluctuate depending on the needs of the department and officer. The Full Time Patrol Officer must also possess a valid Ohio Driver's License; satisfactory driving record; Transportation to and from work; not on probation; and has not been convicted of a felony.
- Salary & Benefits:** The Full Time Patrol Officer shall have a starting wage of \$17.02 hourly for the first 6 months of probation period. After the probation period is complete, the wage will increase to \$17.52. An employee evaluation will be completed on a yearly basis for additional raise opportunities. The Village & Full Time Police Officer will pay into Police & Fire Retirement system and will be provided medical, dental, vision and life. The officer will be eligible for Vacation after one year, will receive holiday pay, & accrue sick leave.

Job Description:

1. To Detect and deter unlawful activity by effective patrol of assigned areas. Seek abnormal conditions/situations, take appropriate actions by inspecting premises, checking suspicious persons or vehicles. Provide a visible law enforcement presence. Maintain a lookout for wanted persons or property and maintain surveillance in problem areas.
2. Monitor traffic control devices, streetlights, security lights and, report any outages and/or problems to the Police Chief.
3. Respond to and handle calls for service. Maintain order by interviewing in public and private disputes, handle complaints such as those concerning disturbances, juvenile problems, loud parties, etc. Summon medical aid and provide first aid as personal knowledge allows.
4. Apprehend violators. Performs initial criminal investigation work including identifying evidence and questioning victims and witnesses. Arrests and processes suspects. Prepares evidence for court presentations and testify in court. Also serve subpoenas as directed.
5. Monitor and ensure proper flow of traffic. Direct traffic as needed, report hazardous conditions, give warnings, and issue citations. Enforce parking ordinances, report abandoned or damaged vehicles, and assist stranded motorists.
6. Investigate and prepare reports on traffic crashes. Gather evidence from drivers, witnesses, and vehicle inspection. Prepare scaled diagrams of the scene and prepare reports for police records, insurance investigators, court cases, and coroner's office.
7. Maintain effective public relations through answering questions, provide directions, and assistance when needed, and participate in police public relations activities as directed.
8. Perform required records and reporting work. Maintain log of activities, prepare case reports, record impounded property, and prepare reports on traffic problems.
9. Improve and maintain individual police skills. Includes participation in training, conferences, and programs. Learning effective use of equipment and investigative aids and maintain skills with department approved firearms.
10. Testifying in County and Common Pleas Court, as well as Grand Jury hearings.

We are proud to say that employee's that worked at our department through their experience here at South Zanesville had moved on to become Sheriff deputies, police officers in larger agencies, and detectives in other agencies.

Apply now by requesting an application to szpdchief@villageofsouthzanesville.com or stop at the South Zanesville Police Department located at 24 E. Main St. South Zanesville, Ohio, Monday through Friday 8 am to 4 pm,.